



Pupil Information Required for Department of Education and Skills Primary Online Database (POD)

The Department of Education and Skills has developed an online database of primary school pupils called the Primary Online Database (POD) which will involve schools maintaining and returning data on pupils to the Department at individual pupil level on a live system. The database will allow the Department to evaluate progress and outcomes of pupils at primary level, to validate school enrolment returns for grant payment and teacher allocation purposes, to follow up on pupils who do not make the transfer from primary to post primary level and for statistical reporting.

The database holds data on all primary school pupils, including their PPSN, first name, surname, name as per birth certificate, mother's maiden name, address, date of birth, gender, nationality, whether one of the pupil's mother tongue is English or Irish, whether the pupil is in receipt of an Exemption from Irish and if so the reason for same, whether the pupil is in receipt of Learning Support, whether the pupil is in mainstream or a special class. The database will record the class grouping and standard the pupil is enrolled in. The database will also contain, on an optional basis, information on the pupil's religion and on their ethnic or cultural background.

In order to assist with the gathering of data please complete pages one and two of this form in CAPITAL LETTERS and return to the school. This form will be retained by the primary school.

.....
Teacher / Class Name: _____

Class: _____

Pupil Forename: _____

Pupil Surname: _____

Birth Cert Forename: (if different from above)

Birth Cert Surname (if different from above)

Pupil Address: _____

Pupil PPSN: _____

Mother's Maiden Name: _____

Child's Date of Birth: _____

County of Birth: _____

Nationality: _____

Gender: _____

The Department has consulted with the Data Protection Commissioner in relation to the collection of individual pupil information for the Primary Online Database. Both religion and ethnic and cultural background are considered sensitive personal data categories under Data Protection Legislation. Therefore, it is necessary for each pupil's parent / guardian to identify their child's religion and ethnic background, and to consent for this information to be transferred to the Department of Education and Skills. All other information held on POD was deemed by the Data Protection Commissioner as non-sensitive personal data.

To which ethnic or cultural background does your child belong (please tick one)?

(Categories are taken from the Census of Population)

- White Irish Irish Traveller Roma
- Any other White background Black African Any other Black Background
- Chinese Any other Asian background Other (incl. mixed background)
- No consent

What is your child's religion?

- Roman Catholic Church of Ireland (incl Protestant) Presbyterian
- Methodist, Wesleyan, Orthodox Jewish
- Apostolic or Pentecostal Muslim Hindu Buddhist
- Jehovah's Witness Lutheran Atheist Baptist
- Agnostic Other Religions No Religion No consent

I consent for this information to be stored on the Primary Online Database (POD) and transferred to the Department of Education and Skills and any other primary schools my child may transfer to during the course of their time in primary school.

Signed: _____

Parent / Guardian

Date: _____

Please complete this form and return to your primary school. For further information on POD please go to the Department of Education and Skills' website www.education.ie